

**BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
ROURKELA**

APPLICATION FOR SUBMISSION OF MEDICAL CERTIFICATE

Instruction : Application shall be forwarded by the Principal / Director of the respective college with a College Forwarding letter and all related documents

- A. Name of the College :
- B. Registration Number of Student :
- C. Name of Student :
- D. Name of the Examination, which the student could not appear
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- E. Start & End date of the Examination, which students could not appear
Examination Start Date Examination End Date
- F. Reason of not appearing the Examination
.....
- G. Whether a Medical Board was constituted at College level as per the academic regulation for consideration of the received application [Yes / No]
- H. Whether recommendation of the medical board is attached [Yes /No]
- I. Whether the recommendation of the Medical Certificate is forwarded within 15 days from the end of examination [Yes / No]
- J. Overall attendance (%) of the student in the Semester which student could not appear
- K. Whether the Principal / Director has signed in all pages of the testimonials submitted by the student [Yes / No]
- L. Whether the application of the student is attached [Yes / No]
- M. Recommendation / Prayer :
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Date :

Students Signature

Principal / Director